

Vermillion County Public Library
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Vermillion County Public Library
Board of Trustees Meeting
Thursday, October 5, 2023

CALL TO ORDER

With determination of quorum Vice-president Robert Henry called the meeting to order. Board members present: Robert Henry, Sandy Milligan, Amy Tolbert, Angie Crowder and Brian Brasker. Also present: library director Misty Bishop, library employee Rita Self and Eric Smith, representative from HWC Engineering.

SECRETARY'S REPORT

All members stated they had read the minutes from the last meeting. A motion was made by Brian to accept the report with no changes, additions or corrections. The motion was seconded by Angie, motion passed.

BOOKKEEPER/TREASURER'S REPORT

Misty presented the report.

END OF MONTH BALANCE

AUGUST 31, 2023	\$1,046,264.01
September Expenditures	38,647.76
September Deposits	6,736.67
Outstanding Checks	11,766.22
BANK BALANCE	1,014,352.92

The Warrant Register was passed and signed. A motion was made by Amy to accept the report with no changes, addition or corrections. The motion was seconded by Sandy, motion passed.

DIRECTOR'S REPORT

HWC

Eric Smith, representative from HWC presented new updated information. The plans are ready to distribute to contractors, etc. See attached.

BUDGET ADOPTION

Misty presented the 2024 Budget Proposal for adoption. A motion was made by Brian to accept the proposal for adoption with no changes, additions, or changes. The motion was seconded by Amy, motion passed. Paperwork was passed and signed. Misty will send to the State Library.

SINKHOLE

Misty has been in contact with Sparklight to see if the "sinkhole" in the west parking lot is their problem. Both "sinkholes" have been repaired and filled.

Robert brought up a discussion about the problems with the HVAC unit and suggested the possibility of purchasing a new HVAC unit in the near future. The discussion was tabled for future meetings.

A discussion was brought up about getting the gutters cleaned at least once or twice a year. Misty and board members will look into area companies for that project.

A discussion was brought up about a possible Booster for the library, to help with computer and cell phone service.

Misty reported the new computers will be delivered and set up the last week of October.

OLD BUSINESS

BUILDING REPAIRS

Misty presented information that housekeeping had replaced a part on one of the toilets that had been leaking. ServePro came and re-cleaned the basement where salt had leaked. They did that at their own cost because Misty was not happy with the original job they did.

A discussion was brought up about the possibility of CPR training for the library staff. Misty will discuss the matter with Joey Tolbert about coordinating with the court house staff.

Misty presented information that she will be taking vacation days the week of October 23rd thru October 27th.

NEXT MEETING

The next scheduled meeting will be Thursday, November 2, 2023 at 5:00pm.

ADJOURNMENT

A motion was made by Brian to adjourn the meeting, seconded by Sandy, motion passed.