

Vermillion County Public Library  
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Vermillion County Public Library  
Board of Trustees Meeting  
Thursday, May 6, 2021

#### CALL TO ORDER

With determination of quorum, Vice-President Mary Lou Wright called the meeting to order. Board members present were: Mary Lou Wright, Robert Henry, Amy Tolbert, Brian Brasker, and Angie Crowder. Also present were library director Misty Bishop and Debbie Moore, representative from Tatem and Associates insurance.

#### SECRETARY'S REPORT

The minutes from the last meeting were read. A motion was made by Amy to accept the minutes with no additions, corrections or changes. The motion was seconded by Brian, motion passed.

#### TREASURER/BOOKKEEPER'S REPORT

Misty presented the report.

End of month balance	
March 31, 2021	\$633,250.07
April Expenditures	59,031.14
April Deposits	8,258.99
Outstanding Checks	888.35
<b>BALANCE</b>	<b>582,477.92</b>

The Warrant Register was passed and signed. A motion was made by Angie to accept the report with no changes, corrections, or additions. Robert seconded the motion, motion passed.

#### DIRECTOR'S REPORT BUILDING INSURANCE

Misty introduced Debby Moore, an insurance agent from Tatem and Associates who carry the library building insurance. See attached.

After presentation and discussion of updated coverage, a motion was made by Brian for the library to continue coverage with this company. The motion was seconded by Robert, motion passed.

#### TREE REMOVAL/LANDSCAPING TRIMMING

An estimate was presented from Back Forty for the removal and trimming of trees and bushes in the library yard. See attached. A motion was made by Brian to accept the estimate, seconded by Robert, motion passed. Misty will contact Dennis, work will begin soon.

#### BOILER REPAIR

Misty presented estimate from Johnson Control for repair to boiler for leaking pipes. After a discussion, it was tabled until Misty can get estimate from another company.

#### EMPLOYEE CHANGES

Misty presented information that she will be interviewing to replace 2 part time employees.

This year's Summer Reading Program theme is TAILS and TALES. Vanda is working on programming and has some fun things planned.

#### OLD BUSINESS

Americrawl tiling problems. After discussion, Robert suggested starting over and Misty will contact contractors and begin accepting new proposals.

The roofing work is completed. Guttering did not need replaced, only a small section needed repair.

Still need someone to replace rope, etc. for flagpole.

Robert report door lock and screws of meeting room door are stripped.

#### NEXT MEETING

The next scheduled meeting will be Thursday, June 3, 2021 at 5:00pm.

#### ADJOURNMENT

A motion to adjourn the meeting was made by Brian, seconded by Amy, motion passed, meeting adjourned.