

Vermillion County Public Library  
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Vermillion County Public Library  
Board of Trustees Meeting  
Thursday, February 10, 2022

**CALL TO ORDER**

With determination of quorum, Brian Brasker called the meeting to order. Board members present: Robert Henry, Amy Tolbert, Kaci Hooks and Brian Brasker.

**SECRETARY'S REPORT**

The minutes from the last meeting were read. A motion was made by Kaci to accept the report with no changes, additions or corrections. The motion was seconded by Amy, motion passed.

**TREASURER/BOOKKEEPER'S REPORT**

Misty presented the report.

End of month Balance	
November 2021	\$691,801.09
December Expenditures	34,885.95
December Deposits	167,440.15
Outstanding Checks	6,011.28
<b>BALANCE</b>	<b>\$ 824,355.29</b>

End of month Balance	
December 2021	\$ 824,355.29
January Expenditures	51,833.14
January Deposits	11,365.54
Outstanding Checks	26,401.02
<b>BALANCE</b>	<b>\$ 783,877.69</b>

The Warrant Register was passed and signed. A motion was made by Amy to accept the report with no changes, additions, or corrections. The motion was seconded by Kaci, motion passed.

**DIRECTOR'S REPORT  
BOARD ELECTIONS**

A motion was made by Kaci for officers to retain their positions, with Robert Henry filling Mary Lou Wright's position as Vice-President , seconded by Kaci, motion passed.

President: David Aukerman  
Vice-President: Robert Henry  
Secretary: Angie Crowder  
Treasurer/Bookkeeper: Brian Brasker

Misty presented resolutions for board approval.

Schedule of Pay Resolution

See attached.

Resolution to Transfer Funds Within Operating Categories

See attached.

Salary Increases, Adjustments and Corrections

See attached.

A motion was made by Amy to accept all resolutions with no changes, additions, or corrections. The motion was seconded by Kaci, motion passed and resolutions were signed.

**OLD BUSINESS**

Misty reported the Circuit Starters for the heating system are still on back order. She has had no word yet about the Building Surge Protectors. A local electrician may be needed to pursue this further. No word yet from Kevin Wickens for new entrance doors for the library. He was suggested as a possible electrician for information on the Building Surge Protectors.

Misty reminded the board members about the upcoming Take Flight Wildlife Education program on Monday February 21<sup>st</sup> at 5:30pm.

**NEW BUSINESS**

Robert stated he has been in contact with Mary Lou and she says she will no longer be able to be on the Library Board due to health reasons. Misty will contact the South Vermillion School district for possible replacement.

Misty was asked about updating the job description for Housekeeping. Misty will work on and present the updated version at the next meeting.

**NEXT MEETING**

The next scheduled meeting will be Thursday, March 3, 2022 at 5:00pm.

**ADJOURN**

A motion was made by Robert to adjourn the meeting, seconded by Kaci, motion passed.