

Vermillion County Public Library
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Vermillion County Public Library
Board of Trustees Meeting
Thursday, March 4, 2021

CALL TO ORDER

With determination of quorum, President David Aukerman called the meeting to order. Board members present: David Aukerman, Amy Tolbert, Mary Lou Wright, Robert Henry, Brian Brasker, Kaci Hooks and Angie Crowder. Also present was library director Misty Bishop and library employee Rita Self.

SECRETARY'S REPORT

The minutes from the last board meeting were read. A motion was made by Mary Lou to accept the minutes with no changes, additions or corrections. Motion was seconded by Amy, motion passed.

TREASURER/BOOKKEEPER'S REPORT

Misty presented the report.

End of month balance	January 31, 2021	660,826.92
February Expenditures		23,747.11
February Deposits		9,416.49
Outstanding Checks		5,328.48
End of month BALANCE		646,496.30

The Warrant Register was passed and signed. A motion was made by Mary Lou to accept the report with no changes, additions or corrections. Motion was seconded by Angie, motion passed.

DIRECTOR'S REPORT

Board Member Appointments

Misty presented certificate for appointment paperwork for Angie's board member re-appointment, and Kacie's appointment. Paperwork was signed and notarized.

End of Year report

Misty reported completing and sending the end of year report and yearly financial report. See attached.

Payroll

Misty explained one employee differences in how hours are on payroll checks. Nothing will be changed, just explanation so there is no confusion.

OLD BUSINESS

Sentry was here to take measurements, etc. They are hoping to start the project before the end of March.

Johnson Control

Misty will be getting quotes for leak in boiler room.

Lubovich Excavation

No word yet on their quote.

NEW BUSINESS

New Policies and Policy Updates

See attached.

INTERNET HOT SPOT POLICY

See attached. A motion was made by Angie to accept the Hot Spot Lending Policy after additions. Brian seconded the motion, motion passed. Misty will bring updated copy to the next meeting.

COLLECTION DEVELOPMENT POLICY

See attached. A motion was made by Brian to accept the Collection Development Policy, seconded by Angie, motion passed.

Misty reported after much debate by Library employees, there will not be an Easter Egg Hunt due to the ongoing coronavirus situation. Misty and Vanda plan spring grab and go bags for kids.

NEXT MEETING

The next scheduled meeting will be Thursday, April 8, 2021 at 5:00 in the downstairs meeting room.

ADJOURNMENT

A motion was made by Brian to adjourn meeting, seconded by Mary Lou, motion passed.