



**Board of Trustee Meeting
Thursday, October 7, 2021**

Call to Order

With determination of quorum, president David Aukerman, called the meeting to order. Board member present: David Aukerman, Robert Henry, Amy Tolbert, Kaci Hooks, and Brian Brasker. Also present was director, Misty Bishop.

Secretary's Report

The minutes from the last meeting were read. A motion was made by Amy to accept the report with no additions, corrections, or changes. The motion was seconded by Brian, motion passed.

Treasurer/Bookkeeper's Report

Misty presented the report.

August End of Month Balance:	\$735,085.26
September Expenditures:	(\$21,292.15)
September Deposits:	\$6,237.35
Outstanding Checks:	\$1,249.80
Bank Balance:	\$720,030.46

Director's Report

Circulation Staff. Bishop reported that she hired 2 but 1 has quit. She would like to give the current employee more hours and Perf instead of hiring another person. The hours would be enough to qualify for PERF but not enough to qualify for other benefits. Tolbert stated she assumes the current employee is doing a good job and Bishop said yes and she lives in town, which is helpful. Bishop said they would have temporary fill-in's as needed as well. She also explained that PERF is 11% of salary. Brasker made a motion to allow an increase in the current employee's hours instead of hiring another person. Hook seconded the motion. Henry was opposed.

Housekeeping/Maintenance. Bishop said the current housekeep, Judi, has quit and she found her own replacement, Joey Tolbert. She said he has been cleaning and doing light maintenance for a month now and is doing a good job. She asked the board if they would like to continue with J.

Tolbert or look elsewhere. Brasker suggested we keep J. Tolbert. Bishop asked what they would like to pay him for housekeeping and maintenance. Judi was paid \$1,000.00 per month. Aukerman suggested they start him at \$1,000.00 per month and revisit it at the end of the year. Henry made a motion to keep J. Tolbert on as housekeeping/maintenance staff, seconded by Brasker. A. Tolbert abstained. Bishop will get a conflict of interest form for A. Tolbert to sign.

Eugene Branch Possibility. Kim Wickens called and asked if the board would be interested in opening a satellite branch in the old Eugene schoolhouse. Aukerman asked if it would be something we would have to fund and Bishop said yes. Bishop said she is on the fence, it would mean hiring more staff, more books, rent, insurance, etc. She said if they did anything she would rather see a bookmobile that can go to the various small towns in Vermillion County. There was a small discussion about materials currently going out of the Newport Branch and how much was physical items versus online items. Henry said he didn't think it would be worth the money for a satellite branch with the option to get items online. Bishop agreed and said a bookmobile would be more useful. Aukerman suggested they maybe revisit it after the first of the year.

APPA Grant. Bishop said they received \$18,274 to update the meeting spaces in the library. Henry asked if the county had data on who had or did not have the internet at their homes.

Building Repairs

Bishop said she spoke with Farrington and he was worried that if he started digging it would open up a whole new can of worms. Farrington also stated that it was not groundwater, but surface water causing the issues. Bishop said he gave Farrington blueprints and reached out to the County Surveyor for survey records since it used to be a county building. The surveyor believes the records may be archived in Indianapolis. Aukerman asked Bishop to invite Farrington to the November meeting for more discussion, stating he would like to keep the business local. Farrington did tell Bishop it would take his small crew 6 months whereas the bigger company would have it done in about 6 weeks. Aukerman said he would still like to keep it local and stated there is time before spring hits to get it done. Aukerman asked that Farrington present a budget per stage of the project for them to review.

Old Business

Board Member Mary Lou. Henry said he called her and she is feeling better. Aukerman said he is in no hurry to fill the vacant seat at this time.

Elevator fan. Misty said the fan never arrived so she inquired and they forgot to order it. It has now been ordered.

Door. Brasker asked where we were on replacing the doors and Bishop said she is still working on it.

New Business

Elevator Room. Aukerman proposed opening up the elevator room and exercise equipment to local law enforcement to use as needed. Bishop said a community center is planned with the upgrades at North Vermillion and that they have access to exercise equipment at Vermillion Rise. Henry suggested opening it to the public but Aukerman wondered who would police the building while the public was in it after hours. Aukerman stated he was not approached by anyone and that it sounds like the need is covered so no need to pursue this at this time.

Hillclimb book sale. Down from years past, only made \$100.00

Next Meeting November 4

Henry motion to adjourn, seconded by Brasker.