

Vermillion County Public Library  
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Vermillion County Public Library  
Board of Trustees Meeting  
Thursday, July 6, 2023

#### CALL TO ORDER

With determination of quorum, president David Aukerman called the meeting to order. Board members present: David Aukerman, Brian Brasker, Robert Henry, Amy Tolbert, Sandy Milligan and Angie Crowder. Also present were library director Misty Bishop and library employee Rita Self.

#### SECRETARY'S REPORT

All members stated they had read the minutes from the last meeting. A motion was made by Amy to accept the report with no changes, corrections or additions. The motion was seconded by Brian, motion passed.

#### BOOKKEEPER/TREASURER'S REPORT

Misty presented the report.

#### END OF MONTH BALANCE

MAY 2023	\$859,732.58
June Expenditures	21,709.43
June Deposits	251,754.20
Outstanding Checks	4,153.81
BALANCE	\$1,089,777.35

The Warrant Register was passed and signed at this time. A motion was made by Amy to accept the report with no changes, additions or corrections. The motion was seconded by Angie, motion passed.

#### DIRECTOR'S REPORT

##### FLOORING, CAMERAS, PRO-SERVE UPDATES

Misty reported the flooring in both downstairs bathrooms have been completed. The additional outdoor cameras have been installed. The overflow valve has been repaired on the water softener.

#### COMPUTERS

Misty presented information about the age of the patron use computers. There are a couple that are having some problems. Average age of the computers is at least 9 years old. She is going to reach out for quotes from AVC, our current IT system, for a total of 9 public and 4 employee computers.

#### **DOWN LIMBS**

Misty reported the damage from the storm last week. We only had a few larger limbs fall with no damage to structures. Misty will contact someone to come cut and haul the limbs off as soon as possible.

#### **CIRCULATION STAFF**

Misty reported library employee Tina Swenson has quit and she has hired Tiffani Fortner for probationary period. Since Tiffani is still in school, after summer she will be working after school hours. A discussion was brought up about possible increase of salary for part-time new hires. This was tabled for future discussions.

#### **OLD BUSINESS**

Misty reported good participation for the Summer Reading Programs.

#### **NEW BUSINESS**

Robert asked Misty about the possibility of having CPR training for library employees and the training would be open to the public. Cost for the training would be \$50.00 per person. Misty will look into this matter further.

The subject of Johnson Control was brought up for discussion. Misty reported problems with the maintenance contract the library has with Johnson Control.

#### **NEXT MEETING**

The next scheduled meeting will be Thursday, August 3, 2023 at 5:00pm.

#### **ADJOURNMENT**

A motion was made by Brian to adjourn the meeting, seconded by Sandy, motion passed.