

Vermillion County Public Library
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Vermillion County Public Library
Board of Trustees meeting
Thursday May 4, 2023

CALL TO ORDER

With determination of quorum, Vice-President Robert Henry called the meeting to order. Board members present: Robert Henry, Kaci Hooks, Brian Brasker, Angie Crowder, Amy Tolbert and Sandy Milligan. Also present were library director Misty Bishop and library employee Rita Self.

SECRETARY'S REPORT

It was noted the salaries for new hires and children's librarian was incorrect. Rita will make corrections and present revised minutes at next meeting.

A motion was made by Brian to accept the report with no further corrections, additions or changes. The motion was seconded by Angie, motion passed.

**The children's librarian will be hired in at starting salary of \$12.00 per hour with possibility of raise after the 90 day probationary period. The new part-time person will hire in at a starting salary of \$8.00 per hour with possibility of a raise after the 90 day probationary period.

BOOKKEEPER/TREASURER'S REPORT

Misty presented the report.

End of March Monthly Balance	\$889,182.62
April Expenditures	18,312.44
April Deposits	7,676.00
Outstanding Checks	7,465.85
BALANCE	\$878,546.18

The warrant register was passed and signed. A motion was made by Amy to accept the report with no changes, additions or corrections. The motion was seconded by Kaci, motion passed.

DIRECTOR'S REPORT

ADDITIONAL APPROPRIATIONS

Misty presented the information that she had gone to the County Council meeting and presented request for additional appropriations. The request was approved. The request was also approved by the State Board of Accounts. The drainage/construction process will begin soon.

JOHNSON CONTROL

Misty informed the board that Johnson Control had been here and adjusted the HVAC problems.

HWC Contract

Misty presented the revised contract for the drainage/construction project. See attached. Misty will contact the company and get the project underway.

FLOORING QUOTE

Misty presented the quote for replacing the flooring in the downstairs restrooms. See attached. A request was made to have a revised quote presented so that the 15 year warranty is included in writing. A motion was made by Sandy to accept the quote, seconded by Brian, motion carried. Misty will contact them soon for the revised quote in writing and to start the project.

MULHAUPTS CAMERA QUOTE

Misty presented the quote for purchase and placement of additional cameras outside the building. See attached. A motion was made by Brian to accept the quote, seconded by Amy, motion carried. Misty will contact them to get started on this project soon.

CHILDREN'S LIBRARIAN

Shay Addison has been hired to replace the current children's librarian. Vanda has started her with training for the position. Misty thinks she is picking up quickly on the job and will do great. Her beginning date to take over the position will be May 22nd.

OLD BUSINESS

A discussion was brought up about the salt damage to the concrete flooring in the basement due to the leaking water softener. Misty will also look into some type of salt neutralizers and a safer way to store additional salt bags, etc.

NEW BUSINESS

Misty announced that the Soil and Water Conservation District office will no longer be located in the library building. Thoughts were to make that room into another meeting room.

Misty presented information that we had another successful and fun Easter Egg Hunt for the kids. We approximated a crowd of about 235. Everyone seemed happy with everything they picked up.

Robert asked if there was a way to proceed with quotes for the HVAC project during the drainage work in order to get that project started soon after the drainage project.

NEXT MEETING

The next scheduled meeting will be Thursday, June 8th at 5:00pm.

ADJOURNMENT

A motion was made by Brian to adjourn the meeting, seconded by Kaci, motion passed.