

**Vermillion County Public Library
Board of Trustees Meeting – Special Meeting
Thursday, March 5, 2020**

Call to Order:

With determination of quorum, President Dave Aukerman called the meeting to order. Board members present: Dave Aukerman, Mary Lou, Angie Crowder, Sue Myer, Robert Henry, and Brian Brasker. Also, present library director Misty Bishop.

Secretary's Report

The minutes from the last meeting were read. A motion was made by Mary Lou to accept the report with no changes, additions, or corrections, seconded by Sue. Motion passed.

Treasurer's Report

The report was presented by Misty.

End of Month Balance	
February 29, 2020	\$536,384.23
March Expenditures	\$20,353.34
March Deposits	\$6,082.43
Outstanding Checks	\$219.91
Bank Balance	\$522,113.32

The warrant Register was passed and signed. A motion was made by Angie to approve the report with no changes, additions, or corrections, seconded by Mary Lou. Motion passed.

Director's Report

COVID-19 David was concerned about paying Library staff during shutdown. He mentioned curbside service. Misty talked about her on line meetings with other libraries. She said she and Vanda has set up Hoopla Digital .com on line and Overdrive for library patrons. Other libraries are paying their employees. She also mentioned (looking ahead to summer) looking into virtual performers for summer reading program, if needed. It was brought up that Donna could set up computers for patrons to use to sign up for unemployment or small business loans, etc. and Rita will sanitize to get hours. This would coincide with FSSA. It will be set up in 45 min. sessions. A motion was made by Mary Lou and 2nd by Robert. Motion carried.

Misty advised that the Library Reserves (See attached) reserves are not to exceed 150% Ours is 157%. The library is in good standing and has proof as to why our reserves exceed the 150%.

Misty presented security camera quotes (see attached). It was decided to award Mulhaupt's Inc for \$7,2500.00. Motion mad by Brian and seconded by Robert. Motion passed.

Misty also present fencing quotes (see attached). Brian made a motion to accept the lower bid by Quality Fence, seconded by Robert. Motion passed.

Old Business

Mary Lous suggested to ask Alan Morrison about old mail boxed. Misty is still waiting on a bid from King's Construction for the roof repair.

New Business

Robert asked that we turn down the heat while we are closed.

Discussed payment of hourly employees and Vanda again. Vanda needs to keep time sheet and record of work. Hourly people will be paid as usual until April 20th. If need be we will have a special meeting April 23rd to decide what to do from there. A motion was made to accept this by Robert and 2nd by Angie.

Next Meeting

The next scheduled special meeting is Thursday, April 23, 2020 at 5:00pm. The next regular meeting will be May 7, 2020.

Adjourn

A motion was made by Robert to adjourn the meeting, seconded by Sue, motion passed.