

Vermillion County Public Library
385 E. Market St., P.O. Box 100
Newport IN 47966
Phone: 765-492-3555
Fax: 765-492-9588
www.library.newpot@gmail.com
www.vermillioncpl.info

Vermillion County Public Library
Board of Trustees Meeting
Thursday, November 4, 2021

CALL TO ORDER

With determination of quorum, president David Aukerman called the meeting to order. Board members present: David Aukerman, Robert Henry, Kaci Hooks, Amy Tolbert and Brian Brasker. Also present were library director Misty Bishop and library employee Rita Self.

SECRETARY'S REPORT

The minutes from the last meeting were read. A motion was made by Amy to accept the report with no changes, additions or corrections. The motion was seconded by Kaci, motion passed.

TREASURER/BOOKKEEPER'S REPORT

Misty presented the report.

End of Month Balance	
SEPTEMBER 30,2021	\$720,030.46
October Expenditures	19,817.43
October Deposits	6,058.37
Outstanding Checks	1,249.80
BANK BALANCE	706,271.40

The Warrant Register was passed and signed. A motion was made by Amy to accept the report with no changes, corrections or additions. The motion was seconded by Kaci, motion passed.

DIRECTOR'S REPORT

Misty introduced guest Eric Smith, a representative from HWC Engineering. Mr. Smith presented information about the library's ongoing drainage issues. See attached. The subject of someone from the board going to Newport's next town board meeting was brought up to have the town made aware of the issues the library is having. Misty

reported hearing from Farrington Excavation about their findings or proposal of the same problem. Mr. Farrington stated he doesn't have time to take on this type of project at this time.

SECURITY LIGHTS

Misty reported power outage during a storm on October 11th which included security lights in the main library. Discussion by the board brought up the subject of contacting Duke Energy about possible building surge protectors and stand-by generator for the building. Misty will contact someone from Duke Energy as soon as possible.

RESOLUTION TO AUTHORIZE DIRECTOR SIGNATURE ON GRANT DOCUMENTS

Misty presented the resolution that would give her authorization to sign grant documents without having to wait for board meeting. A motion was made by Brian to accept the resolution with no changes, additions or corrections. The motion was seconded by Robert, motion passed and the resolution was signed.

RESOLUTION TO ESTABLISH AN AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUND

Misty presented a resolution to create a separate fund for financial dealings concerning ARPA Grand funds so it will not be included in the Library Operating Fund. A motion was made by Amy to establish this fund and accept the resolution with no additions, corrections or changes. Brian seconded the motion, motion passed. The resolution was signed.

CONFLICT OF INTEREST FORM

Misty had Amy sign a conflict of interest form because her husband, Joey Tolbert, is going to be hired as the new housekeeping person.

NEXT MEETING

The next scheduled meeting will be Thursday, December 2, 2021 at 5:00pm.

ADJOURNMENT

A motion was made by Brian to adjourn the meeting, seconded by Kaci, motion passed.